

**Tau Kappa Epsilon
Delta Nu Chapter
Academic Program**

Purpose:

The goal of this academic program is to enable the Delta Nu chapter of Tau Kappa Epsilon to maintain a GPA above a 3.0 at all times, with a stretch goal of exceeding the university all-male GPA by at least .10. All members will participate in the scholarship program. The program shall be reviewed and updated every semester to ensure that it is functional and producing proper results. Any questions should be relayed to the Hypophetes or Prytanis.

TKE Recognition:

The following programs are intended to facilitate a group-support system to encourage and reward academic success.

- A. **Cherry, Gray, Pearl Awards**-Fraters will receive either the Cherry, Gray, or Pearl award during a formal chapter meeting for their academic success the previous semester.
 - ▶ Gray Award: 3.10-3.49 semester GPA
 - ▶ Cherry Award: 3.50 – 3.99 semester GPA
 - ▶ Pearl Award: 4.0 semester GPA
- B. **TKE It on the Bulletin Board**-Every week fraters with A's on either a paper or test have the ability to end up on the chapter bulletin board. These fraters will be recognized for achieving success academically that week. These fraters may also be shared on social media for their success with their work on the bulletin board behind them. This can be used to show parents the success that fraters are having.
- C. **Battle of the Fraters**-All active members will be placed into evenly divided groups (amount per team/number of teams may vary depending on number of active members). A team handicap may apply based on previous semester's GPA. Throughout the semester, teams will encourage and provide accountability to team members. It will be the team's job to make sure that everyone is completing study hours, attending classes and achieving at least a 3.10 GPA. At the beginning of the next semester, team grades will be calculated and the winning team will be rewarded (i.e., dinner at a nice restaurant or a prize of some sort).
- D. **TKE Pride**-If 85% of the men in the chapter get a GPA of 3.10 for the semester, there will be a day pizza will be provided to the chapter the following semester.
- E. **Top TKE Scholar Award**-The frater with the top GPA for the calendar year as well as the most improved GPA will win the Scholarly Eagle Award. These will be calculated by taking the average of the first and second semesters' GPAs and, in the case of the most improved, comparing it to the same calculation for the prior schoolyear.
- F. **101 Award**-The New Member with the top GPA will win The 101 Award. This will recognize a new member's ability to balance the incoming fraternity life as well as their academics.

TKE Resources:

The following resources are available to all students. Members on Academic Probation (Level 2) or Suspension (Level 1) may be required to access these resources as part of their one-on-one plan.

- A. **Study Hours**-Study hours must occur inside the B.D. Owens Library and cannot take place in the TKE House. Once the minimum hours are met in the library, additional hours can take place anywhere. There will be a sign up sheet on the Greek Board in the library to keep track of hours. The Hypophetes will also monitor study hours
- B. **Study Hour Checks**-This option will require the member to get his study hours completed from the week before in order to participate in the next week's social events. For example, if the member completes his study hours for the week of Sept 1st, then he is able to participate in social events the week of September 8th. If a member does not complete his study hours two weeks in a row, he may be prohibited from attending social events for the next four weeks.
- C. **Progress Report Checks**-This option may range from weekly, bi-weekly, monthly, or twice a semester (mid-term & final grades). Members will send a screenshot of their grades to the Hypophetes. If a member is doing poorly in a class he may also be required to get weekly reports from his professor until his grade is back in good standing (C+/78% or higher). The progress report sheet will be distributed by the Hypophetes at the start of each week that it is due. Failure to turn this in will result in social event suspension for the two following weeks.
- D. **Meeting with the Hypophetes**-Members may be required to meet with the Hypophetes or his academic assistants weekly, bi-weekly, monthly, or once a semester to discuss their grades, professors, and any academic situations.
- E. **Meeting with TKE Academic Advisor**-Members may work with Stancy Bond to develop an individual plan to strengthen their academic success.
- F. **Meeting with TKE Advisor**-Members may be required to meet with a TKE advisor to develop an individual plan and determine consequences and rewards.
- G. **Social Probation**-Members may not be permitted to participate in social functions (mixers, formal, etc.).
- H. **Suspension**-Members may lose their social and voting privileges and not be permitted to have a Little Brother.

University Academic Resources:

The following resources are available to all students. Members on Academic Probation (Level 2) or Suspension (Level 1) may be required to access these resources as part of their one-on-one plan.

A. **Tutoring**-Tutoring sessions are facilitated by NW peers who were successful in the courses that they are tutoring. Tutoring is available for most NW Core courses and some upper level courses. Tutoring is available in the following formats:

- One-on-one or small group appointment-based tutoring sessions
- Walk-in tutoring times available for certain subject areas throughout the day and evening in various locations

To make an appointment, students can call 660-562-1726, visit the Student Success Center on the second floor of the library, or schedule their own appointment online by clicking the TutorTrac link on the bearcats login page (<https://www.nwmissouri.edu/login/>). The walk-in tutoring schedule is online at <http://www.nwmissouri.edu/tdc/tutoring.htm>. No appointment is needed for walk-in times, although tutor may not be immediately available.

B. **Supplemental Instruction (SI)**-These are collaborative learning sessions focused on specific classes that are traditionally challenging for students. Sessions are facilitated by an SI Leader who attends the class and holds two to three outside study sessions a week. Data suggests that students who attend SI sessions regularly have a letter grade to a half a letter grade higher than the students who do not attend. The SI schedule is available online at <http://www.nwmissouri.edu/tdc/si.htm>.

C. **Math Lab**-Course specific study sessions are available in the evenings. The schedule may be found online at <https://www.nwmissouri.edu/math/pdf/MathLab.pdf>. For questions or comments regarding this service, please get in touch with the Department of Mathematics & Statistics.

D. **Writing Center**-The Writing Center is available to assist students for writing assignments across all disciplines. To make an appointment, students can call 660-562-1726, visit the Student Success Center on the second floor of the library, or schedule their own appointment online by clicking the TutorTrac link on the bearcats login page (<https://www.nwmissouri.edu/login/>). For questions, please get in touch with the writing center (Wc@nwmissouri.edu) or Stacy Bond (stancy@nwmissouri.edu).

TKE Academic Support Levels:

This academic program will work to improve the study habits of members while improving their overall grades. Members will be placed in one of five levels based on the average of their past semester GPA and their cumulative GPA:

Level 5: 3.50-4.00 GPA

Level 4: 3.10-3.49 GPA

Level 3: 2.75-3.09 GPA

Level 2: 2.50-2.74 GPA (Social Probation)

Level 1: Below 2.50 (Suspension)

LEVEL 5

- Complete on average a minimum of two (2) study hours a week
- Submit Progress Report twice a semester (midterms & final grades)
- Meet with Hypophetes once a semester

LEVEL 4

- Complete on average a minimum of three (3) study hours a week
- Submit Progress Report monthly
- Meet with Hypophetes twice a semester

LEVEL 3

- Complete a minimum of four (4) study hours a week
- Complete a Study Hour Check in order to participate in social functions
- Submit Progress Report bi-weekly
- Meet with Hypophetes monthly
- Participate in Tutoring (optional)
- Participate in Supplemental Instruction (SI) (optional)
- Participate in the Math Lab (optional)
- Participate in the Writing Center (optional)

LEVEL 2~SOCIAL PROBATION

- Placed on social probation (cannot participate in social functions such as mixers, formals, etc.). This provision will take affect after the Fall 2018 semester.
- If a Frater achieves a 2.75 cumulative GPA, or the Frater shows drastic improvement, and it is approved by the Hypophetes, he may be removed from social probation by a vote of the Chapter.
- Removed from leadership position if cumulative GPA falls below 2.75
- Complete a minimum of six (6) or more study hours a week (determined by individual plan)
- Complete a Study Hour Check weekly
- Submit Progress Report weekly
- Meet with Hypophetes weekly
- Meet with the Academic Advisor (Stancy Bond) monthly
- Meet with TKE advisor twice a semester (after plan is developed and after midterms)
- Participate in Tutoring (if appropriate)
- Participate in Supplemental Instruction (SI) (if appropriate)
- Participate in the Math Lab (if appropriate)
- Participate in the Writing Center (if appropriate)
- *Failure to fulfill the obligations of the Academic Support Plan will result in the convening of the MQB. Additional sanctions, including fines or suspensions may occur.*

LEVEL 1~SUSPENSION

- Required to meet with MQB permanent members (Prytanis, Hegemon, two advisors) and Hypophetes
- Placed on suspension (loss of social privileges, voting rights & ability to have a Little Brother). This provision will take affect after the Fall 2018 semester.
- If a Frater achieves a 2.75 cumulative GPA, or the Frater shows drastic improvement, and it is approved by the Chapter Advisor, he may be removed from suspension by a vote of the Chapter. Social probation may still remain in place.
- Removed from leadership position if cumulative GPA falls below 2.75
- Completes a minimum of eight (8) or more study hours a week (determined by individual plan)
- Complete a Study Hour Check weekly
- Submit Progress Report weekly
- Meet with Hypophetes weekly
- Meet with the Academic Advisor (Stancy Bond) monthly
- Meet with chapter advisor at least monthly
- Participate in Tutoring (if appropriate)
- Participate in Supplemental Instruction (SI) (if appropriate)
- Participate in the Math Lab (if appropriate)
- Participate in the Writing Center (if appropriate)
- *Failure to fulfill the obligations of the Academic Support Plan will result in the reconvening of the MQB. Additional sanctions, including fines or suspensions may occur.*

ASSOCIATE MEMBERS-New Members will also participate in this academic plan.

- Complete a minimum of five (5) study hours each week. Two of their study hours during the week will be done as a new member class to show cohesion and to help each other out with their assignments. This two hour block will be done with the current Hegemon or his designee at a time best suited for the group and officer/designee.
- Complete a Study Hour Check in order to participate in social functions
- Submit Progress Report weekly
- Meet with Hypophetes, Hegemon, or Assistant Hegemon weekly
- Participate in Tutoring (optional)
- Participate in Supplemental Instruction (SI) (optional)
- Participate in the Math Lab (optional)
- Participate in the Writing Center (optional)
- Submit Midterm Report. Associate members may not be initiated the semester they join if they do not have at least a 2.50 GPA. If their GPA at the end of the semester is at least a 2.50, they will be initiated early in the next semester (before the next class of associate members). If their GPA at the end of the semester is still below a 2.50, they will have one more semester to achieve a 2.50 cumulative GPA. The support systems in this plan will still be in place but the associate member will be considered on Social probation.

APPENDIX

**Forms and Tips to assist the Hypophetes
support members at Level 1 and Level 2**

PLANNING WORKSHEET

Name _____ Last semester GPA _____

Major _____ # hours this semester _____

Classes planning to supersede the grade on record:	Cumulative GPA _____
	Total hours earned _____

How would you assess your skills in the following areas:	Very Strong	Strong	Strong	Weak	Very Weak
Reading Skills	5	4	3	2	1
Writing Skills	5	4	3	2	1
Math Skills	5	4	3	2	1
Note Taking Skills	5	4	3	2	1
Time Management Skills	5	4	3	2	1
Study Skills	5	4	3	2	1
Test Prep Skills	5	4	3	2	1

Complete the following information based on the course syllabus for each class.

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="checkbox"/> Reading <input type="checkbox"/> Writing (Term Paper Y/N) <input type="checkbox"/> Daily homework (Graded Y/N) <input type="checkbox"/> Participation (Attendance Y/N) <input type="checkbox"/> Daily note taking <input type="checkbox"/> Group projects <input type="checkbox"/> Extra credit is available	NW Academic Resources available <input type="checkbox"/> Tutoring <input type="checkbox"/> Supplemental Instruction (SI) <input type="checkbox"/> Math Lab <input type="checkbox"/> Writing Center <input type="checkbox"/> Other _____	Additional support needed <input type="checkbox"/> Time management skills <input type="checkbox"/> Note taking skills <input type="checkbox"/> Study skills <input type="checkbox"/> Test prep skills <input type="checkbox"/> Reading skills <input type="checkbox"/> Other _____

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="checkbox"/> Reading <input type="checkbox"/> Writing (Term Paper Y/N) <input type="checkbox"/> Daily homework (Graded Y/N) <input type="checkbox"/> Participation (Attendance Y/N) <input type="checkbox"/> Daily note taking <input type="checkbox"/> Group projects <input type="checkbox"/> Extra credit is available	NW Academic Resources available <input type="checkbox"/> Tutoring <input type="checkbox"/> Supplemental Instruction (SI) <input type="checkbox"/> Math Lab <input type="checkbox"/> Writing Center <input type="checkbox"/> Other _____	Additional support needed <input type="checkbox"/> Time management skills <input type="checkbox"/> Note taking skills <input type="checkbox"/> Study skills <input type="checkbox"/> Test prep skills <input type="checkbox"/> Reading skills <input type="checkbox"/> Other _____

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="radio"/> Reading <input type="radio"/> Writing (Term Paper Y/N) <input type="radio"/> Daily homework (Graded Y/N) <input type="radio"/> Participation (Attendance Y/N) <input type="radio"/> Daily note taking <input type="radio"/> Group projects <input type="radio"/> Extra credit is available	NW Academic Resources available <input type="radio"/> Tutoring <input type="radio"/> Supplemental Instruction (SI) <input type="radio"/> Math Lab <input type="radio"/> Writing Center <input type="radio"/> Other _____	Additional support needed <input type="radio"/> Time management skills <input type="radio"/> Note taking skills <input type="radio"/> Study skills <input type="radio"/> Test prep skills <input type="radio"/> Reading skills <input type="radio"/> Other _____

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="radio"/> Reading <input type="radio"/> Writing (Term Paper Y/N) <input type="radio"/> Daily homework (Graded Y/N) <input type="radio"/> Participation (Attendance Y/N) <input type="radio"/> Daily note taking <input type="radio"/> Group projects <input type="radio"/> Extra credit is available	NW Academic Resources available <input type="radio"/> Tutoring <input type="radio"/> Supplemental Instruction (SI) <input type="radio"/> Math Lab <input type="radio"/> Writing Center <input type="radio"/> Other _____	Additional support needed <input type="radio"/> Time management skills <input type="radio"/> Note taking skills <input type="radio"/> Study skills <input type="radio"/> Test prep skills <input type="radio"/> Reading skills <input type="radio"/> Other _____

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="radio"/> Reading <input type="radio"/> Writing (Term Paper Y/N) <input type="radio"/> Daily homework (Graded Y/N) <input type="radio"/> Participation (Attendance Y/N) <input type="radio"/> Daily note taking <input type="radio"/> Group projects <input type="radio"/> Extra credit is available	NW Academic Resources available <input type="radio"/> Tutoring <input type="radio"/> Supplemental Instruction (SI) <input type="radio"/> Math Lab <input type="radio"/> Writing Center <input type="radio"/> Other _____	Additional support needed <input type="radio"/> Time management skills <input type="radio"/> Note taking skills <input type="radio"/> Study skills <input type="radio"/> Test prep skills <input type="radio"/> Reading skills <input type="radio"/> Other _____

Course _____	Credit Hours _____	Days _____ Time _____
This class will requires a lot of <input type="radio"/> Reading <input type="radio"/> Writing (Term Paper Y/N) <input type="radio"/> Daily homework (Graded Y/N) <input type="radio"/> Participation (Attendance Y/N) <input type="radio"/> Daily note taking <input type="radio"/> Group projects <input type="radio"/> Extra credit is available	NW Academic Resources available <input type="radio"/> Tutoring <input type="radio"/> Supplemental Instruction (SI) <input type="radio"/> Math Lab <input type="radio"/> Writing Center <input type="radio"/> Other _____	Additional support needed <input type="radio"/> Time management skills <input type="radio"/> Note taking skills <input type="radio"/> Study skills <input type="radio"/> Test prep skills <input type="radio"/> Reading skills <input type="radio"/> Other _____

Which course will be the most challenging?

Which course will be the most time consuming?

Which course do you think you will enjoy the most?

Which course are you dreading the most?



Academic Support Plan

Name _____ Semester Fall/Spring 20 _____

Last Semester GPA _____ Cumulative GPA _____ Average of the two _____

Hours This Semester _____ Total Hours Earned _____

Level of Support (circle one) Level 2/Social Probation Level 1/Suspension

GOAL

COURSE	Credit Hours	Goal (Grade)

If this goal is met, the semester GPA will be _____ and the cumulative GPA will be _____.

SUPPORTS (check all that apply)

- Placed on social probation (loss of social privileges) **(LEVEL 2)**
- If a Frater achieves a 2.75 cumulative GPA, or the Frater shows drastic improvement, and it is approved by the Hypophetes, he may be removed from social probation by a vote of the Chapter. **(LEVEL 2)**
- Meet with TKE advisor twice a semester (after plan is developed and after midterms) **(LEVEL 2)**
- Required to meet with MQB **(LEVEL 1)**
- Placed on suspension (loss of social privileges, voting rights & ability to have a Little Brother) **(LEVEL 1)**
- If a Frater achieves a 2.75 cumulative GPA, or the Frater shows drastic improvement, and the Chapter Advisor approves it, he may be removed from suspension by a vote of the Chapter. Social probation may still remain in place **(LEVEL 1)**
- Meet with chapter advisor at least monthly **(LEVEL 1)**
- Removed from leadership position if cumulative GPA falls below 2.75
- Complete _____ study hours a week
- Complete a Study Hour Check weekly
- Submit Progress Report weekly
- Meet with Hypophetes weekly
- Meet with the Academic Advisor (Stancy Bond) monthly
- Participate in tutoring _____ hours weekly. Specify days & times _____.
- Participate in Supplemental Instruction (SI) _____ hours per week. Specify days & time _____.
- Participate in the Math Lab _____ hours weekly. Specify days and time _____.
- Participate in the Writing Center _____ hours weekly. Specify days and time _____.

Failure to fulfill the obligations of the Academic Support Plan will result in the convening of the MQB. Additional sanctions, including fines or suspensions may occur.

Initiation of Plan	Evaluation of Plan
_____, Member	_____, Member
_____, Hypophetes	_____, Hypophetes
_____, Academic Advisor	_____, Academic Advisor
_____, TKE Advisor	_____, TKE Advisor
_____ Date Initiated	_____ Date Initiated

TIPS FOR IMPROVING ACADEMIC PERFORMANCE

Time Management Skills

1. Read the syllabus and make plans from it
2. Use a calendar or planner
3. Make a daily or weekly to-do list
4. Set aside study/class work hours each day
5. Have a spot where all studying takes place
6. Get up early to get stuff done
7. Reward yourself when tasks are complete
8. Schedule your “me” time (so it doesn’t eat up study time)
9. Prioritize and schedule what you need do
10. Join or create study group

Note Taking Skills (OneNote)

1. Copy professor notes
2. Paraphrase professor’s words
3. Take up as much space as needed
4. Review your notes every night
5. Create your own abbreviations
6. Jot down any ideas that the professor repeats
7. Notice verbal cues (“This is important!”)
8. Highlight your book/class materials
9. Write down all examples
10. Rewrite your notes after class

Study Skills

1. Set goals
2. Use a calendar or planner
3. Know your learning style
4. Be an active reader
5. Participate in study groups
6. Take notes
7. Organize your study materials
8. Draft papers
9. Slow down on tests
10. Don’t replace protein with caffeine

Common Traps of Studying

1. "I don't know where to start"	<ul style="list-style-type: none"> • Organize your work into smaller sections. • Determine which sections are the most important. • Never miss a class. • Spend a little time each day reviewing notes and study materials. • Add extra study sessions over several days leading up to a test, but don't cram.
2. "I've got too much to study and too little time"	<ul style="list-style-type: none"> • Briefly review your notes, textbooks, and study materials. • Determine which concepts are the most important. • Identify which concepts you need the most work on. • Summarize notes as a review • Reread material if you need an in-depth review.
3. "This textbook is so dry, I can't even stay awake reading it"	<ul style="list-style-type: none"> • Identify what information is the most important. • Make personal notes that are meaningful to you. • Review the important concepts. • Organize a study group. • Read "boring" material when you are fresh and less distracted.
4. "I read it. I understand it. I just can't remember it"	<ul style="list-style-type: none"> • Develop personal examples. • Integrate concepts you struggle to remember with concepts you fully understand. • "Chunk" complex topics or concepts. • Use mnemonic devices. • Draw a mental picture.
5. "I guess I understand it"	<ul style="list-style-type: none"> • Determine which concepts the professor has emphasized. • Develop a list of questions after each section, especially for those emphasized by your professor. • Use headings to help generate questions. • Determine how sections are related. • Review frequently!
6. "There's too much to remember"	<ul style="list-style-type: none"> • Organize materials into outlines. • "Chunk" or organize related concepts together. • Develop an information map of related concepts (main idea & details) • Utilize flashcard to help learn "chunks." • Review frequently!
7. "I knew it a minute ago"	<ul style="list-style-type: none"> • Summarize key concepts. • Answer the questions you developed (see #5 above). • If you don't remember what you summarized, work on that concept some more before moving on. • Review frequently. • Put a post-it note on your mirror to keep "easily forgotten but important" concepts at the front of your mind.
8. "But I like to study in bed"	<ul style="list-style-type: none"> • Don't study in distracting settings. • Study in a setting which best replicates the test environment. • Study in the library so you are not tempted to "loungue around." • If you must study in bed, do so only if you are not tired. • If you must study in bed, get up and move during breaks (don't nap).
9. "Cramming before a test helps keep it fresh in my mind"	<ul style="list-style-type: none"> • Keep up with assigned readings and assignments. • Spend a little time each day reviewing key concepts. • Add extra study sessions over a period of days rather than "cramming" the night before. • Utilize flashcards to efficiently use spare moments during the day. • Join or start a study group.
10. "I'm going to stay up all night until I get this"	<ul style="list-style-type: none"> • Don't put too much stress on your body (or mind). • Schedule breaks during study sessions. • During breaks, get your mind off of what you are studying. • Get a good night sleep before a test. • Continue good eating and exercise habits.

Test Prep

1. Make flashcards (Quizlet)
2. Rewrite/reread your notes; reorganize into categories
3. Get help if you need it (NW resources)
4. Study along the way (DON'T CRAM)
5. Know the test format
6. Get all of your questions answered
7. Verbalize what you know-teach the material to someone else
8. Be caught up on all work before the test
9. Identify your problem area
10. Take advantage of extra credit

Reading

1. Read more than once
2. Highlight and take notes
3. Make notes in the margins
4. Pace your reading (DON'T WAIT TO THE LAST MINUTE)
5. Review after reading
6. Concentrate on your reading (DON'T READ IN BED)
7. Read and understand captions and figures
8. Make a glossary of terms
9. Read in manageable chunks
10. Pay attention to key concepts and end of chapter reviews