



Minutes of the
Beta Eta of Tau Kappa Epsilon Board of Advisors Meeting
9:00 AM, 03/18/18
#3 Fraternity DR

Purpose: Conduct the necessary business of Missouri School of Mines Teke, Inc. to enable the Beta Eta Chapter of Tau Kappa Epsilon to contribute to the advancement of Missouri S&T and society through the personal growth of our members, and service to others.

Member	Role	Present	Absent
Steve Bahr	Chairman	X	
Ryan Rzasca	Vice Chairman	X	
Jeff Steinhart	Treasurer	X	
Ryan Elam	Secretary	X	
Darryl Brinkmann	Chapter Advisor	X	
Mark Fitch	Faculty Advisor	X	
Dave Bernhard	House Operations	X	
John Eash	Rush Advisor	X	
Drew Hall	Alumni President	X	
Mike McEvily	Member At-Large		X
Josh Nixon	Member At-Large	X (via phone)	
Mike Taylor	Operations Advisor	X	
Ivan Mathews	Member At-Large	X	
Will Ruzicka	Member At- Large	X	
Curt Costello	Member At-Large	X	



Mark Downer	Member At-Large		X
Colton Gholson	Prytanis	X	
Preston Walden	Crysophylos	X	

1. Acceptance of Previous Meetings Minutes

Motion by Brinkmann to accept the previous meetings minutes, Second by Bernhard, Passed Unanimously

2. Executive Report

Focus on Big Brother program, goal to improve grades and enthusiasm.

New Member Academic Policy updates - 10 hours of study per day prior to playing video games

Officer and Committee Structure Updates

2 new VPs, external and internal

Internal - house operations

External - committees

Each officer will have a committee structure underneath them.

Top Teke Requirements

Exceed Rush

Doubled philanthropy

Met all risk management guidelines

Potential issue with Grades

Alumni involvement is exceeded

Hypophetes

Policy updates seem to be resulting in improved grades, and are working towards continuing increase over a 3.079 goal

4 freshman that have not made grades

3. Alumni Report

Workday - Fence, railing, sealing of the deck, is there any budget available? What's the priority:

Heavy landscape around mechanical units

Railing



Steel Cage for tools in storage room
Fundraising for scholarships is on-going.
Mentoring Program - Drew Hall and Mike Taylor working on preparing a program
Alumni Golf Tournament on June 16th

4. Housing Report

Maintenance Contracts - HVAC Yearly, Fire Protection Yearly, Elevator Yearly, Tech Electronics Yearly,
Lawn Care, Mowing Starting in April.

Watering plan for landscaping

Pest control - Currently billed to the house

Tristen is finalizing procedures for system shutdowns prior to spring break. Bernhard will test system shutdowns.

Property Maintenance Schedule - House Manager to update and maintain

Alarm Call List - House Manager to maintain

Shutdown Procedures - Tristen is working on. Needs guidance from BOA on what is needed to be done. Walls need to be clean and clear so they can be inspected. Housing contract says everything needs to be removed, but we want to be realistic. Go through each room and figure out what needs to be fixed.

Motion by Elam to require complete move out at end of the spring semester, 2nd by Steinhart, passed unanimously. Officer Corps will handle check-out procedures, BOA members will perform walk through after move out.

Summer Residences - Need to know how many people are going to be here. Bernhard to work with Tristen for a summer work list. No charge will be levied, unless no work is performed.

5. Operations Report

1. Rush report

Timeline for semester, trying to maintain 25 man goal

40 new contacts from Pro Days

Harder to get people to the house for tours

Goal for end of semester - 10 signed before summer, currently have 1 signed

Currently at 47 in the house, 10 out of the house

No for sure number of who is going to leave, various rumors for people wanting to move out.

Put notification up at 1107 State that we have moved

Need a venue in KC

2. Grades

0.2 up from last semester, but still have some work to do.



Freshman - 2.4 to 2.8
Sophomores - 2.9 to 3.1
Juniors - 2.9 to 3.1
Update to be sent out when mid-terms are posted

3. Fundraising

\$4417 raised during TKE Trivia - 24 teams from members of the community. Teamed up with UPO. Looking to make it bigger next year. Had 40 businesses participate.
Discussion over fundraising ideas for Actives to do to fund themselves
Seeking more alumni involvement with the Adopt a Family program for the holidays
Potential to help put on a church picnic

6. BOA Treasurer's Report

Pennington is still collecting, however it is difficult to follow and may only be 75% up to date.
May need to leave Pennington at this point.
McEvelly setup the contracts, Steinhart will work with Pennington and McEvelly.
House setup for 55 going forward, so we don't have to raise fees, etc. Mattresses and desk may need to be ordered - John Eash to follow up on.
House Bill - as a board, we should set the minimum, and the chapter should increase from there
Cost plan for 5 man rooms vs 4 man rooms - Steinhart
House payments will go into house account going forward.
PO Box setup for Rolla - close box in Wentzville - Preston to setup
About \$226,000 outstanding
\$68,000 in budgeted expenses
\$6000 budgeted for summer
Loan is \$94,000 per semester
There are currently a number of delinquent accounts, turn over to collections agency and move on.
Discussion over concessions mark-up and accounting for outstanding balances over the summer.

7. Risk Management

Recommendation to update our Crisis Management Plan - Pylortes is working on
Thoughts over having an attorney for the board and chapter
Recommended to have presentation for all members

8. Old Business

1. camera policy

1st draft - While school is in session and people are living in the house, cameras are off. When not in session, cameras are on. Voting and adoption to be done at next meeting.



9. New Business

1. Additional Board Membership

Motion by Taylor to accept Costello, Ruzicka, Mathews, and Downer as Members at Large, 2nd by Gholson - Approved unanimously.

2. Schedule for next mtg

4/29/2018 at 10:00

10. Remarks for the good of the board

Special thanks to Taylor for his work outlining the operational plan for the year.

Review the documents when they are sent out.

Welcome to the new members.

Respectfully Submitted by: Ryan “Chief” Elam, BH 989

