



Meeting Minutes of the Beta-Eta Chapter of Tau Kappa Epsilon Fraternity Board of Advisors

Date and Time: April 2, 2019, 8:00 P.M. CST

Location: Remotely via Zoom Video Conferencing

Purpose: Conduct the necessary business of Missouri School of Mines Teke, Inc. to enable the Beta-Eta Chapter of Tau Kappa Epsilon Fraternity to contribute to the advancement of the Missouri University of Science and Technology and society through the personal growth of our members and service to others.

The meeting was called to order at 8:10 P.M. by Chairman Steve Bahr.

1. Attendance Report

Member	Role	Present	Absent
Steve Bahr	Chairman	X	
Ryan Rzacca	Vice Chairman		X
Joshua Nixon	Secretary	X	
Jeff Steinhart	Treasurer	X	
John Eash	Rush Advisor		X
Dave Bernhard	House Management Advisor	X	
Darryl Brinkmann	Chapter Advisor		X
Mark Fitch	Faculty Advisor		X
Drew Hall	Alumni Association President	X	
Griffin Elliott	Chapter Prytanis	N/A	N/A
Alex Gehrin	Chapter Crysophylos	N/A	N/A
Mike McEvelly	Member-at-Large		X



Mark Downer	Member-at-Large	X	
Rob Starrett	Member-at-Large	X	
Curt Costello	Member-at-Large		X
Ryan Elam	Member-at-Large		X
Will Ruzicka	Member-at-Large	X	
Ivan Matthews	Member-at-Large	X	
Michael Taylor	Member-at-Large	X	

No Old Business or New Business was on the agenda, so a quorum of members was not necessary to be present. The BOA determined that active members should not be present at this meeting.

2. Discussion

i. Role of the BOA in Day-to-day Chapter Operations

- The Chairman noted the following:
 - More emphasis should be placed on our role as a landlord/leaseholder versus chapter advising.
 - If certain expectations are being met by the active chapter, advising should be limited to whatever the actives seek.
 - According to the guidelines established by TKE Headquarters, the BOA is currently meeting expectations, and therefore our priority should be placed on selecting focus areas.

- The Treasurer noted the following:
 - Emphasis should be placed on overseeing financials and keeping the house full.
 - The financials are currently at a “break even” point.
 - It was noted that the house still owes the BOA approximately \$10,000.
 - Monitoring/adjusting the house payment in response to the results of rush and house capacity is critical to maintaining financial solvency.
 - It should be ensured that the financials turn “green” instead of breaking even.



ii. BOA Mission Statement

- A consensus on the BOA's mission was made on the following:
 - The BOA should "advise as necessary".
 - The BOA should avoid a "hands-on" approach unless necessary for meeting landlord/leaseholder obligations.
 - The BOA should conduct long-term planning for future opportunities and threats.

iii. BOA Structure and Roles of Members

- BOA Treasurer Discussion
 - Certain BOA positions, such as the Treasurer, have a very hands-on role, and that is expected to continue due to the youth and inexperience of active officers.
 - Concerns were made with potential transitioning of a new BOA Treasurer, and it was suggested that an assistant treasurer position should be established.
 - The BOA Treasurer noted that he would be fine with an assistant, but that decent time dedication and financial knowledge would be necessary.
- Various Suggestions
 - Age diversity on the BOA should be maintained.
 - BOA members could coach the actives if necessary on areas identified as needing improvement or help the actives brainstorm solutions.
 - A BOA/active officer retreat could be arranged.

3. Action Items

- Research and propose a new system for conference calls – Will Ruzicka

The meeting was adjourned at 8:59 P.M. by Chairman Steve Bahr.

Minutes were respectfully submitted by Secretary Joshua Nixon.

