



Minutes of the  
Beta Eta of Tau Kappa Epsilon Board of Advisors Meeting  
9:00 AM, 03/18/18  
#3 Fraternity DR

Purpose: Conduct the necessary business of Missouri School of Mines Teke, Inc. to enable the Beta Eta Chapter of Tau Kappa Epsilon to contribute to the advancement of Missouri S&T and society through the personal growth of our members, and service to others.

Member	Role	Present	Absent
Steve Bahr	Chairman	X	
Ryan Rzasca	Vice Chairman		X
Jeff Steinhart	Treasurer	X	
Ryan Elam	Secretary	X	
Darryl Brinkmann	Chapter Advisor		X
Mark Fitch	Faculty Advisor		X
Dave Bernhard	House Operations	X	
John Eash	Rush Advisor	X	
Drew Hall	Alumni President	X	
Mike McEvily	Member At-Large		X
Josh Nixon	Member At-Large	X	
Mike Taylor	Operations Advisor	X	
Ivan Mathews	Member At-Large		X
Will Ruzicka	Member At- Large	X	
Curt Costello	Member At-Large		X



Mark Downer	Member At-Large		X
Colton Gholson	Prytanis	X	
Preston Walden	Crysophylos	X	

### 1. Acceptance of Previous Meetings Minutes

*Motion by Elam to accept the previous meetings minutes, Second by Bernhard, Passed Unanimously*

### 2. Executive Report

Several awards were received from TKE National. Grades and retention are target areas for improvement for consideration of a Top TKE Award.

Budget from last semester ended up ok. Current budget is estimating approximately \$21,000 unallocated.

### 3. Alumni Report

Workday is scheduled for 10/6/2018. The Alumni Association will be providing \$600 for landscaping improvements. The remaining budget will come from BOA funds. The Alumni Association prefers to spend their money on Scholarships rather than projects.

Nixon voiced concerns over multiple distribution lists and information not reaching everyone. Hall indicated he will work with Buhler to consolidate communications.

Actives are encouraged to attend the monthly Alumni Meetings which occur on the 1st Thursday of the month.

Back to school BBQ was very successful, will look to continue in future years.

List of available scholarships has been sent out and will continue to be highlighted as opportunities for members.

### 4. Housing Report

Bernhard has a listing of the existing maintenance contracts.



Rooms were in like-new condition for move in. Recommend starting the process sooner in future years.

Floors in the residential areas are a continued problem, and long term solutions are being evaluated.

Shutdown Procedures and alarm procedures are still needed.

Summer Residences - Maintenance was not performed as expected. It is not recommended to allow free rent in future summers. Summer rent can be used to cover the maintenance expense.

EM Harris is still not complete with the outstanding punch list items. A number of plumbing items are being currently looked at by EM Harris.

## **5. Operations Report**

### **1. Rush report**

Currently have 21 signed. Looking to add 4 more over Orientation Week.

Housing contracts have been signed.

The house is full with 55 members living in the house.

There are currently 16 out of house members for a total of 71 members. If there is turnover during the semester, the out of house members will have the opportunity to move into the house.

## **6. Old Business**

### **1. Delinquent Accounts**

Steinhart will be the main point of contact for working with collections agencies. It is felt that all methods of collection have been attempted with Zach Miller. As a result of these unsuccessful efforts, his account will be sent to collections.

There are currently 8 delinquent accounts, Steinhart is working towards eliminating the list.

## **7. New Business**

### **1. Meal Plans**

Mark-up amounts for meals have been determined to be too low and currently result in a loss. With the large amount of out of house members, meal planning is becoming more difficult. A proposal for meal plans need to be brought forward. Implementation of a meal plan is to be voted on via email in the next few weeks.

*Motion by Nixon to raise Lunch Mark-Up to \$5 and Dinner Mark-Up to \$7, seconded by Steinhart - Passed Unanimously*



## **2. Board Membership**

*Motion by Elam to reappoint Bahr, Bernhard, Rzacca, Eash, McEvilly, and Elam to an additional 2 year term, expiring in the Fall of 2020, Seconded by Steinhart - Passed Unanimously.*

## **3. Officer Elections**

*Motion by Elam to reappoint the existing board officers with the exception of Secretary, Seconded by Bernhard - Passed Unanimously*

*Motion by Elam to appoint Josh Nixon as Secretary of the Board of Advisors, Seconded by Bernhard - Passed Unanimously*

## **4. Schedule for next mtg**

10/14/2018 at 10:00am.

## **8. Remarks for the good of the board**

The Zoom meeting platform was well received and will be beneficial to continue in the future.

Respectfully Submitted by: Ryan "Chief" Elam, BH 989

